

Minute Book Terms and Conditions of online sales to (UK and Ireland) consumers

Minute Book Ltd.

The Innovation Centre, Festival Drive, Ebbw Vale, NP23 8XA

1. General

These terms and conditions apply to the use of the Minute Book site and all related services ("Terms and Conditions") and to all orders submitted by you online in the Minute Book store. By entering and using our site and its services, you indicate that you agree to use the service only under these Terms and Conditions and agree to be bound by them. If you do not agree with these Terms and Conditions, do not access or use the service.

These Terms may be changed or updated at any time. We recommend that you check the Terms periodically for any updates we might make from time to time. Please note that these Terms and Conditions may be supplemented by additional terms elsewhere on the Minute Book Site.

2. Account Registration

To use our service you must register with us, giving your name, address and contact details. Your details must be complete, correct and true. Minute Book services are for consumers' personal use only, unless otherwise authorised in writing.

Minute Book may make third party software available through the service.

3. Digital Image Storage

You should always preserve your original content. You should not use the Service as the only repository or other source for your content. In the event that your account is terminated in accordance with section 2. above, your access to the Minute Book site and your content will cease.

4. Account Holder Conditions

We do not allow our service to be used for Prohibited Content especially but not limited to the following:

- Copyrighted material used without the express permission of the owner,
- Material that violates the rights of others;

- Material that contains viruses, worms, Trojan horses or other forms of corruptive code, or any other content that may compromise the Minute Book Service;
- Material that advocates illegal activity;
- Content that is considered to be abusive, deceptive, pornographic, obscene, defamatory, slanderous, offensive, or otherwise inappropriate;
- Material that, in any way, is harmful to minors; or,
- Material that provides a link to any of the above.

Minute Book has the sole discretion to determine whether content is Prohibited Content, and any Content submitted to the Service may be subject to examination from time to time. Although Minute Book does not and will not examine or otherwise review all Content submitted or transmitted to the Service, Minute Book may delete, move, and edit Content for any justified reason, at any time, without notice.

Minute Book Services are for personal use only. You are not entitled to copy or sell the service or any part thereof, or use the service for any commercial purpose, unless otherwise authorised in writing.

5. Delivery of Products

When ordering items from our site, the following terms apply to our deliveries and services.

5.1. Order Process

(1) Your contractual partner is Minute Book Ltd. Should you follow any links to external websites, the provider of that website becomes your sole contractual partner. That provider is solely responsible for those goods and services.

(2) Where an order has been accepted, but prior to dispatch Minute Book discovers the order to be in breach of these Terms and Conditions, we may not dispatch the order. In these circumstances we may refund all or part of the price related to the order, but we reserve the right to charge you for order related processing and printing costs.

(3) As the products are individually produced, an approximate availability and delivery time are shown alongside the product description prior to order completion. The products will be delivered as soon as they are available. The times are estimates only and cannot be guaranteed.

5.2. Prices, Shipping Charges and Payment

All prices are set out in the currency of the country from which you place the order, are inclusive of statutory taxes and are subject to the delivery charges stated on our website. Minute Book reserves the right to change prices published on the site at any time.

5.3. Cancellation Rights

Any monies paid in advance are non-refundable except in exceptional circumstances, which are subject to the discretion of Minute Book Ltd.

5.4. Notice of Irregularities

(1) Your acceptance of the products occurs upon delivery and will be presumed unless you notify us as soon as reasonably possible but in any case no later than within 28 days after the delivery, or in the case of non-delivery, you must notify Minute Book within a reasonable time after the products were expected to arrive but no later than 28 days.

(2) Please specify the delivery note/invoice number when reporting irregularities.

(3) Please note that only technical inadequacies, which were avoidable with the technology available, is considered a defect. Differences in colour between the images and the original image data are not a defect. There is no defect if reduced quality is due to the poor quality (for example, low resolution) of the original image data.

It is your responsibility to check all spelling, grammar and content of text entered during the process of creating your product(s) for accuracy.

(4) Any defects/irregularities are rectified by corrections or replacements. Only if these corrections or replacements are unsatisfactory do you have the right to a discount or to a refund for the faulty goods / service.

(5) It is important to notice that all sizes mentioned in the site are approximate and some deviations can be expected as the products are created on an individual basis.

6. Third Party Rights, Checking and Deleting Content

(1) You accept responsibility that storing or processing your content or order will not violate any third party copyrights, trademarks or other rights. You are solely responsible for any such violations that you may incur as a result of your image data and we are exempt from any legal actions taken by others.

(2) You are solely responsible for the content of the uploaded image data. You accept responsibility that the content of the uploaded image files do not violate UK law, in particular legislation on the distribution of child pornography or other acts.

(3) We are entitled but not obliged to check the appropriateness of the content you upload. We reserve the right to delete without further notice any of your content or order in whole or in part that violates applicable law or the terms set out under these Terms and Conditions. Illegal content may be reported to law-enforcement bodies.

(4) You shall bear full sole responsibility for any form of legal proceedings that may be incurred as a result of the images you upload and you shall be liable for any resulting costs and damages.

7. Privacy

(1) We handle your personal information in accordance with applicable laws and regulations. By providing your personal data to us, you consent to it being processed in accordance with such process.

(2) Except where it is essential to fulfil your order we will not pass on your information to third parties for any reason including commercial purposes without your written consent.

(3) You agree that we may use your personal information provided by you to conduct appropriate anti-fraud checks.

8. Consumer Rights

All your rights are covered by the Consumer Rights Act 2015